

Museum Studies Writing Requirement

Purpose

Each candidate for the degree of Master of Arts or Certificate in Museum Studies must demonstrate the ability to conduct research and write effectively. This requirement is satisfied with 1) a paper prepared especially for this purpose or 2) by submitting a research paper originally prepared for any Museum Studies or Directed Research class. Approval is based on clarity of expression, coherence, originality, and thoroughness of research.

Procedure

The writing requirement is normally completed in the final semester before the student expects to graduate. The deadlines for submitting a final approved paper is March 1st in the Spring Semester and December 1 in the Fall Semester. In order to qualify for graduation, the Museum Studies Program must indicate on the student's clearance that this requirement is met.

It is the student's responsibility to select a topic for a new paper or to select an existing paper and to arrange, in advance of the deadline, with an appropriate faculty member for 1) willingness to supervise the Writing Requirement 2) approval of the topic and 3) review of the finished product.

The student may choose to submit an original Museum Studies class paper deemed "excellent" by MSTD faculty. The paper's acceptability for the Writing Requirement may be indicated by the faculty member at the time of giving the grade. No revisions are necessary in this case.

If the paper does not meet this standard, the faculty reviewer will likely require revision of it. It is the student's responsibility to consult with the faculty reviewer early enough to establish a convenient timetable for review and one that accommodates any needed revisions.

When the paper is submitted to the faculty reviewer for evaluation, it should be accompanied by a completed "The Museum Studies Writing Requirement Form" form (see attached).

Marie Malaro Award

On "The Museum Studies Writing Requirement Form," the student may elect to enter the annual Marie Malaro Excellence in Research and Writing Award, which is presented annually to papers demonstrating excellent research and writing. All papers considered for this award must be submitted to the Museum Studies Office in final form no later than March 25th. Winners are chosen in early April and present an abbreviated version of their work at a special symposium held traditionally the third week of April. There is a cash prize associated with the award. All winning papers are published in our website.

"THE MUSEUM STUDIES WRITING REQUIREMENT FORM"
Graduate Program in Museum Studies

Each candidate for the degree of Master of Arts or Certificate in Museum Studies must demonstrate ability to conduct research and write effectively. This requirement is satisfied with evidence that the student has produced a research paper based on an academic or museum studies course work which exhibits clarity of expression, coherence, originality and thoroughness of research. It is the responsibility of the student to arrange with an appropriate faculty member in advance of the deadline for review of the work product. The faculty reviewer may require revisions of the paper before approval is given.

TO BE FILLED OUT BY STUDENT

Name: _____ Date: _____

GWid: _____

Title of paper submitted for consideration of the writing requirement in Museum Studies

- I wish to submit the final draft of my paper for consideration for the Marie C. Malero Excellence in Research and Writing Award. I understand that the winning paper will be published in printed form and posted on the Internet. I hereby grant permission for such use in the event that my paper is selected.

TO BE FILLED OUT BY FACULTY REVIEWER:

I have read the above paper for clarity of expression, coherence, originality and thoroughness of research and recommend that the paper be accepted in fulfillment of the Museum Studies Program writing requirement.

SPECIFIC COMMENTS:

SIGNATURE: _____

REVIEWER'S PRINTED NAME: _____

DATE: _____